



Skills for People
4 Glendale Terrace
Newcastle upon Tyne
NE6 1PB

January 2025

Dear Applicant,

Thank you for your interest in the post of **Team manager– Travel with Confidence**. In this pack you will find:

- A job description
- A person specification
- The main terms and conditions of employment for this post
- Information about Skills for People
- Application form
- A privacy notice about how we will use your information.

This post is part time: 30 hours per week.

The closing date for applications is **4pm Wednesday 24th January 2025** Interviews will take place on Thursday 30th and Wednesday 31st January 2025 . Please let us know if you cannot make this date, as we may be able to rearrange.

If you would like an informal conversation about this job, please contact leanne.geritz@skillsforpeople.org.uk.

Email your completed application to: jobs@skillsforpeople.org.uk or you can post it to the address above. Please put Team manager – Travel with confidence in the title.

Thank you for your interest in this position.

Yours sincerely,

Liz Wright

Chief Executive

Tel: 0191 281 8737 | **Email:** Information@skillsforpeople.org.uk | **Web:** www.skillsforpeople.org.uk

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