



Skills for People
4 Glendale Terrace
Newcastle upon Tyne
NE6 1PB

March 2024

Dear Applicant,

Thank you for your interest in the post of **Project Development Worker**. In this pack you will find:

- A job description
- A person specification
- The main terms and conditions of employment for this post
- Information about Skills for People
- Information about the post
- Application form
- A privacy notice about how we will use your information.

This post is part time: 2 days per week (14 hours per week) until March 2027. The post is funded by The National Lottery through The National Lottery Community Fund.

The closing date for applications is **4pm Monday 22nd April 2024**. Interviews will take place on **Friday 3rd May 2024**. Please let us know if you cannot make this date, as we may be able to rearrange.

If you would like an informal conversation about this job, please contact leanne.geritz@skillsforpeople.org.uk.

Email your completed application to: jobs@skillsforpeople.org.uk or you can post it to the address above. Please put Project Worker (Development) in the title.

Thank you for your interest in this position.

Yours sincerely,

Liz Wright

Chief Executive

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